

## **MINUTES – BOARD OF HEALTH**

**Date: October 21, 2013 Place: Town Office Building**

**Present: Caitlyn Rock, Kristy Paciorek, Ken Kushi; Dave Zarozinski, Debbie Palmer - Hillside Environmental**

**Guest: Mary Kersell, Coordinator, FH-STOPP**

6:05PM – Meeting called to order.

### Appointments:

Ms. Kersell, provided draft copies of Tobacco Regulations prohibiting smoking in work places and public places, and regulations restricting the sale of tobacco products and nicotine delivery products as Board members discussed last meeting. Final review of drafts completed prior to hearing scheduled for November 18, 2013.

Minutes: Ms. Rock motion to accept minutes of September 16, 2013, Ms. Paciorek 2<sup>nd</sup>, vote 3-0.

### Old Business:

Signed letter certifying Town clerk, Wendy Houle as primary burial agent as Board approved prior meeting.

### New Business:

- Request from Manuel Morocho for \$175 refund for perc test at 25 Plumtree Road. Perc test never performed and Mr. Morocho did not purchase property as originally expected. Ms. Rock Motion to approve refund of \$175, 2<sup>nd</sup> Mr. Kushi, Vote 3-0.
- Hillside Environmental update:  
24 Sugarloaf Apartments, Tenant: Ms. McLaughlin: inspection made twice and all issues resolved prior to court.
- Health Agent: - many food inspections completed and septic inspections being done almost daily. No issue with any of the food inspections to date.
- Fall Festival was inspected by Health Agent even though no food permits were taken out. Next year no food will be served without permit.
- Temporary Food Permit Guidelines discussed under State Code. Health Agent will make himself available to educate those who wish to obtain temporary permits. Health Agent to meet with Fall Festival Committee's scheduled meeting tonight to ensure Committee understands permitting required next year for all food vendors.
  
- Next Board of Health Meetings scheduled for November 18, 2013, and December 16, 2013. Mr. Kushi informed Board he would be unable to attend November and December meetings.
  
- Ms. Paciorek Motion to adjourn 7:20PM, 2<sup>nd</sup> Mr. Kushi, Vote 3-0.

Respectfully submitted,

Kristy Paciorek, Vice Chair